



Education Child Protection/Safeguarding Policy

Addendum December 2020

Schools and Education Settings - The safeguarding arrangements for remote Learning and Summary of any key COVID-19 Mitigation Planning, safeguarding and child protection changes

Name of school: Burbage Primary School

Addendum approved by: FGB

Name	Role	Date
FGB		15.02.2021 (All approvals received by)
FGB		Approvals received by FGB 24.03.2021
Date addendum published by the setting and made available on the website		January 2021. Subsequent updates added as approved.

Addendum review dates and changes

Review date	By whom	Summary of changes made	Date implemented
11.03.2021	C.Leighton	Added information about DSL procedures. Added information about DV notifications.	Approvals received by FGB 24.03.2021

Controlled upon completion

This addendum supports Burbage Primary School's current *Child Protection and Safeguarding Policy, 2020/21*. It is part of a series of additional templates that have been issued in 2020 in line with COVID-19 mitigation planning and responses to safeguarding arrangements:

- April 2020, Addendum, Summary of any key COVID-19 Mitigation Planning, Safeguarding and Child Protection changes;
- June 2020, Annex A, The Safeguarding arrangements for the wider Opening of Education Settings to Children from June 1st.

This addendum is new information that schools and colleges need to address to support the safeguarding arrangements in their establishment to cover, for example, recent guidance issued by the government on remote learning and on local safeguarding arrangements as the pandemic continues.

This Addendum also reflects any updated advice from Derby and Derbyshire Safeguarding Children Partnership and from Children's Social Care, Reporting Mechanisms, and updated and available support services.

Key information is found here: <https://www.ddscp.org.uk/coronavirus-safeguarding-arrangements/>

All leaders, including governors, will ensure that they will also keep up to date with changing National and Local arrangements:

<https://www.gov.uk/coronavirus>

<https://schoolsnet.derbyshire.gov.uk/administration-services-and-support/coronavirus-information/coronavirus-information.aspx>

1. Vulnerable children/reporting concerns

We will continue to identify vulnerable children, especially those children who continue not to attend school; we will use the available services, support and referring in arrangements, with particular reference to:

- The Derby and Derbyshire Safeguarding Children Partnership briefing on safeguarding children at a time of significant demand from September 2020: Appendix 1.
- Community Health Advisors (Mental Health and Wellbeing):

<https://www.camhsnorthderbyshire.nhs.uk/specialist-community-advisors>

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<https://www.derbyshirehealthcareft.nhs.uk/services/childrens-mental-health-services-camhs-derby-and-southern-derbyshire/im-professional/specialist-community-advisors>

- The locality Early Help Team (Derbyshire):

High Peak & Dales *01629 533502 (Buxton)*

- The Transition Team, emerging needs (Derbyshire) 01629 536451
- Our Early Help Advisor is Sara Atherton 07772 882161

2. Maintaining contact

We will maintain contact in several ways during a partial closure/period of isolation.

In EYFS and Year 1, Tapestry will be used as the main platform for communication between school and home.

In Years 2 to 6, Microsoft Teams will be the main platform used to share information between school and home.

We will also maintain communication via email, Parent Hub and telephone.

Class teachers will monitor engagement and communication on a daily basis; any concerns will be logged on our central recording system, CPOMS, and overseen by the Headteacher (Deputy Designated Safeguarding Lead) and Deputy Headteacher (Designated Safeguarding Lead). Parents/carers will be contacted via telephone call or email, by the class teacher/staff member from the team, should there be any concerns; all communication or attempts of communication, will be logged on CPOMS.

Those families who are considered vulnerable, will be contacted as a matter of practice by the child's class teacher or allocated teaching assistant who provides family support; all communication with these families will be logged on CPOMS. School will comply with government guidance regarding which children are considered vulnerable; we will also use our professional judgement to determine this.

Children about whom we have concerns, will be invited in to school on a regular basis; parents/carers will be contacted directly should they not make an initial request for a school place for their child(ren).

Those children about whom we develop concerns due to lack of engagement, or family pressures at home, for example, will be offered a place in school on a priority basis, should numbers in school allow for appropriate staffing provision in school whilst maintaining the staffing capacity to provide remote education.

Via regular communication from teachers and teaching assistants, a list of those families who do not have access to suitable technology or internet access at home, will be maintained. Devices will be loaned to those families on a priority basis and agreements drawn up with parents/carers for this; additional mobile data requests will be made on their behalf, in line with the government's scheme.

* Vulnerable families are those who meet the government definition of vulnerable, as well as those whom the school consider as vulnerable.

The government's definition is as follows:

DDSCP, Derbyshire Safeguarding Education Sub Committee/Derby Education Hub

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Vulnerable children and young people for the purposes of continued attendance during the coronavirus (COVID-19) outbreak are those across all year groups who:

- *are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child*
- *have an education, health and care (EHC) plan and it is determined, following risk assessment, that their needs can be as safely or more safely met in the educational environment*
- *have been assessed as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued attendance. This might include children and young people on the edge of receiving support from children's social care services, adopted children, those at risk of becoming NEET ('not in employment, education or training'), those living in temporary accommodation, those who are young carers and others at the provider and local authority's discretion.*

3. Designated Safeguarding Lead (and Deputy) Arrangements

Arrangements have been made for the DSL or Deputy DSL to be on-site at all times.

- In the unforeseen event that a DSL is unable to be on site, at least one member of our Senior Leadership Team (SLT), who has accessed the Derbyshire Country Council *Enhanced School Safeguarding Representative* training, will be available on site; other members of staff will be advised who is the on-site person (Safeguarding Representative) to contact regarding immediate safeguarding/child protection concern; all concerns and subsequent actions will be logged onto CPOMS and appropriate staff members alerted.
- All members of SLT have accessed the *Enhanced School Safeguarding Representative* training and all are able to act in the role of Safeguarding Representative.
- In the event of a safeguarding or child protection concern requiring immediate action, the SLT member and DSL/Deputy DSL will liaise, via telephone, to discuss next steps. The DSL/Deputy DSL will then contact relevant external agencies to ensure the situation is progressed; they may also contact parents/carers. The Safeguarding Representative is not responsible for contacting external agencies; the DSL will take action as they would if on-site.
- Following contact with external agencies, the DSL will liaise with the Safeguarding Representative, as necessary, to supervise and advise of further steps based on the guidance sought.
- In the event of the DSL/Deputy being unavailable to speak with, the Safeguarding Representative must follow school policy and contact the relevant external agency.
- NB: in line with school policy, any staff member still has the right to contact social care/children's services should they need.
- Should the DSL/Deputy need to gain further information from a child or staff member, they will be able to access an online meeting via Teams.
- The DSL and Safeguarding Representative will liaise at the end of the day to ensure the wellbeing of those involved in the safeguarding/child protection concern.

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Teaching assistants have maintained their Family Support roles and have accessed training in Early Help procedures and practices.

An online catalogue of support resources and contact information is available for staff to access should they need further advice/support regarding Early Help/child protection and safeguarding concerns. They are always able to contact the DSL/Deputy DSL regarding any concerns or queries.

Staff have access to our online safeguarding portfolio; for those members of staff who do not have access to a Microsoft One Drive account via school (midday supervisors and cleaners), a paper version will be provided at their request.

4. Children with a Social Worker/ Education, Health and Care Plan (EHCP)

We expect that our vulnerable children, who have a social worker, and children with an EHCP, will attend our school, provided they do not have underlying health conditions that put them at severe risk. Parents/carers are advised that there is a place in school for them to attend.

For children with a social worker, whose parent/carer does not wish them to attend school, school will liaise with the social worker; the social worker will explore the reasons for this and encourage attendance wherever possible.

For children with an EHCP, our SENCo will liaise with the child's teacher and family; they will involve appropriate SEND professionals as necessary.

If we must close our provision and we have children who have a social worker, who should be attending school, we will liaise with other provision in our area to enquire whether the children could attend. However, in all cases, we would consider what actions would be in the best interests for the child; a change in setting and unfamiliar staff may cause unnecessary distress to the child. If it is considered that it would be detrimental for the child to attend an alternative setting, school will explore alternative ways to maintain engagement with school and offer bespoke provision.

We will ensure, where possible, that we have joint discussions with the Social Worker around reasons for any non-attendance and the risk this poses to the safeguarding and welfare of the child. Through this discussion, we will plan any next steps to try and ensure the welfare of the child.

All communication and agreed actions will be logged on CPOMS.

5. Domestic Violence (DV) notifications

We will continue to receive DV notifications during periods of closure/partial closure/isolation. If the child is attending school during a period of partial closure, we will continue to follow procedures in line with the domestic abuse notifications flowchart .

If a child is accessing remote learning, we will attempt to ascertain their presentation via a Teams meeting. If we are unable to do so, we will contact information.startingpoint@derbyshire.gov.uk to request further details; if further details are needed, we will contact the Starting Point Advice Line. We will continue to attempt contact to

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ascertain their presentation and emotional state throughout the period of partial closure/isolation.

All actions will be recorded on CPOMS.

6. Home-Educated Children

When parents/carers are considering home education and/or have taken a decision to remove the child from our roll, we will encourage an open line of communication and will enable thorough discussions to be held between school and parents/carers. In doing this, we will inform them of their legal duties regarding a full-time education for their child. As part of our communication, we will ensure that parents/carers are aware of all procedures involved in their electing to home-educate, which will involve notification to and discussion with, the Local Authority.

If the decision to home educate relates to COVID-19, and there are concerns about the physical or mental health of the child or other family member, we will continue to offer reassurances about the measures school has taken to protect the health and wellbeing of the school community.

The DfE has published advice for parents/carers considering Elective Home Education (EHE). It sets out clearly, the implications of withdrawing children from school for the purposes of home education. As part of our discussion with parents/carers, we will direct parents/carers to the handout information and provide this link where the option of EHE is explored:

<https://www.gov.uk/government/publications/elective-home-education>

We will also provide additional information found here:

<https://www.derbyshire.gov.uk/education/elective-home-education/elective-home-education.aspx>

7. Remote Learning

Burbage Primary School is operating a mix of in-school/on-site and remote learning when required.

Should any of our children and their families need to self-isolate, and assuming the child is well enough, we will make provision for remote learning from their second day of absence. Teachers will provide work that is the same or as close as possible, to the learning taking place in the classroom: some learning opportunities that take place in the classroom cannot be replicated remotely. Feedback will be provided regarding the work, as far as is possible, via the means as described in our *Remote Education Provision: Information for Parents*, which is published on our school website.

Provision will be made and support given to those families who may be experiencing further challenging circumstances.

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In the event of a partial closure and on-site provision being provided only for vulnerable children and children of critical workers, our provision is set out in our *Remote Education Provision: Information for Parents* and published on our website.

Information on our remote education provision can be found via the link:

<http://www.burbage.derbyshire.sch.uk/about-us/statutory-information/>

Safeguarding and child protection remains as important in a remote learning environment as anywhere else: Burbage Primary School will apply our *Child Protection and Safeguarding Policy* to remote learning, just as we would to classroom working. Staff who become aware of any child protection and/or safeguarding concerns, will continue to follow school's safeguarding procedures and the local Derby and Derbyshire Children's Safeguarding Procedures.

When staff work remotely, we will ensure that school's *Child Protection and Safeguarding Policy* is adhered to, and the *Managing Allegations Against Staff, Carers and Volunteers Policy* is followed.

Updated National Guidance provided by the DfE can be found on the following link:

<https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19#virtual-lessons-and-live-streaming>

Derbyshire County Council's 'Education Data Hub' has published advice for Schools/Colleges on remote learning, November 2020, which is available on the following page:

<https://schoolsnet.derbyshire.gov.uk/administration-services-and-support/coronavirus-information/information-and-advice-to-schools.aspx>

8. Monitoring Arrangements

This addendum will be reviewed and updated as Guidance from the Local Safeguarding Partners, other relevant agencies or DfE is received, and as a minimum of every 4 weeks by Catherine Leighton (DSL).

At every review, it will be read and approved by the full governing board. The review and approval may take place online and assigned a minute number at the next Full Governing Body (FGB) meeting.



Derby and Derbyshire
Safeguarding Children Partnership

Appendix 1.

Final 27/09/20

Derby and Derbyshire Safeguarding Children Partnership Safeguarding our Children at a Time of Significant Demand

What Do We Know?

Between March and September 2020, many children and young people were not seen in their day care or school settings. We know that the lived experiences of children, young people and their families throughout the lockdown period may have been very different to normal; greater contact with family members and household pressures such as employment, financial concerns, home schooling and health, potentially contributing to an increase in domestic abuse and other concerns such as parental mental health and substance abuse and family breakdown. Children and young people are also likely to have had increased access to the internet, prompting concerns about an increase in online abuse and exploitation.

As children and young people begin to return to day care or school settings there is an understandable anxiety that significant concerns may come to light about their experiences over the last six months, and there is a need to ensure that children and families are able to access the appropriate level of help for their needs.

The messages from the data we have collected and analysed are clear; demand on all services will increase and all services must identify how they will respond, both individually and in coordination with other agencies

Responding to Emerging Concerns – Essential Questions to Ask

Circumstances for children and young people can be complex. Key to decision making will be your analysis of what you know and whether any new information which has been shared by the child, young person or about them raises specific concerns about abuse or neglect.

- Have you reviewed the threshold document and clarified all the information available to you, from your records and from your work with other agencies, to decide how serious the situation is for the child or young person?
- In all possible cases, have you discussed your concerns with the designated or named safeguarding lead in your organisation? This is an essential chance to reflect on what has been learnt and whether early help may be needed, or the situation is so serious that urgent action is required.
- If the situation does not require a referral to social care, what other services are available which could provide early and appropriate support?

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- What action can/should you/your agency take which is appropriate to the identified needs of the child and family, by reference to the Threshold Guidance (e.g. Early Help, direct action from your agency or working alongside another agency).

You can also use the specific sections of the DDSCP Safeguarding Children Procedures to guide you through the process of making a referral.

Next Steps for Designated or Named Safeguarding Leads in all Agencies

Are you clear on:

- Your organisation's internal procedures for safeguarding children and young people? Do these meet the current situation and availability of support/advice services?
- Where to get help with Early Help assessments and what tools are available to inform your assessment (such as the Graded Care Profile)?
- Where to go for advice on supporting children and young people with specific issues such as concerns around mental health or exploitation?
- All the information available to you, from your records and from your work with other agencies and consideration of the threshold document? Have you reached a conclusion based on all this information to decide how serious the situation is, and that it meets the criteria for a referral?

Further information on numerous topics is available to help you on the DDSCP Website.

Useful Contacts: Children's Social Care

Area Referrals/front door Professional Advice

Derbyshire	01629 533190 (Starting Point)
Online referral	01629 535353 (8am – 6pm)
Derby	01332 641172 (First Response)
Online referral	07812 300329 (10am – 4pm)

Early Help:

Area	Telephone number
High Peak & Dales	01629 531232 (Glossop) 01629 533502 (Buxton)
North East & Bolsover	01629 533623 or 01629 537398
Chesterfield	01629 533557
Amber Valley	01629 533640 or 01629 533212
Erewash	01629 537820 or 01629 531576
South Derbyshire & Dales	01629 532617

CAMHS Telephone number

Chesterfield and North Derbyshire	01246 514412
High Peak and Derbyshire Dales	01298 72445
CAHMS Derby and South Derbyshire	0300 7900264